

Grizzly Ranch CSD SPECIAL Board Meeting Minutes

The Outpost, 300 Club House Dr., Portola CA 96122

October 26, 2017 Thursday / 12:30pm

- I. Call to order: 12:32pm
- II. Roll call: President Miller, Director Reynolds, Director Roberts, and Director Hickman via conference call established a quorum; General Manager Smith and Assistant General Manager Aaron Corr also present.
- III. Approval of minutes from last meeting, October 10, 2017 motioned by Director Reynolds, seconded by Director Roberts and passed unanimously by roll call vote.
- IV. Public Comments: None
- V. CONSENT CALENDAR – *Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that particular item will be removed from the consent calendar and will be considered separately.*
- VI. New Business
 - a. Discuss Grizzly Ranch Investors notification of parcel tax assessment issues for 2017/18 CSD taxes due: General Manager Daniel Smith gave an overview of Grizzly Ranch Investor properties. They currently own 63 parcels in the Grizzly Ranch CSD jurisdiction, equating roughly 20% of the assessment revenue due for the 2017/18 fiscal year. Although Grizzly Ranch Investors are working toward actions that may provide the means to make the assessment payment, GRI manager Andy Norris communicated the inability to pay those assessments at this time.

General Manager Smith will continue to investigate the options/process/timeline for pursuing assessments/payments and bring those findings to Assistant General Manager Aaron Corr and the Board for future considerations.
 - b. Consider delaying funding to Reserves until such time of clarification on tax assessments for the current year.
 - c. Operational procedure adjustment review.

Items B and C discussed together:

Recommended adjustments to the Grizzly Ranch CSD Budget in order to keep operations functioning are as follows:

1. Purchase only those items that are absolutely required out of necessity or for safety, specifically noting to not move forward with the purchase the GRCSO Gator. This would save the district \$22,000.00 immediately.
2. Consider delaying funding Reserves.
3. Decrease labor/employee hours in field and office as much as possible.
4. Investigate the options/process/timeline for pursuing assessments/payments.

Withdraw prior motion to fund the Reserves motioned by President Jim Miller, seconded by Director Reynolds and passed unanimously by roll call vote.

Possible grant options for the Grizzly Ranch Community Services District was then discussed. Staff will investigate any opportunities available and report back when more information is available.