

Grizzly Ranch CSD Requirements for Connecting to the Water and Sewer Systems

Contacting and working with the CSD:

The Grizzly Ranch CSD staff is available 7 days a week. There are two operators available onsite 7 days a week, 8:00 AM to 4:00 PM and an office clerk available Monday through Wednesday 8:00 AM to 1:00 PM.

Office Email: grizzlyranchcsd@gmail.com

Office Phone: (530)-832-4716

General Manager: Larry Smith, **phone:** (918)-728-4776 **email:** gmsmithgrcsd@gmail.com

After-Hours Emergency Contact:

- In the event of a water or sewer emergency after 4:00 PM, please contact General Manager Larry Smith.
- In the event of a fire emergency, please dial 911.

Website: For more information and updates for the Grizzly Ranch CSD, please visit our website at grizzlyranchcsd.com.

How to apply for service:

New residential and commercial projects within the Grizzly Ranch Community District require both domestic water and wastewater connections. The CSD will work closely with the Grizzly Ranch Homeowners Association (HOA), Design Review Committee (DRC) and with your architects and engineers during the early planning stages of your new project. The CSD will ensure that all necessary information regarding guidelines, requirements and specifications are provided for your new services including determining the size of the septic tank installation for your residents or commercial facility.

The owner will need to submit a water and sewer connection application to the Grizzly Ranch CSD. This application is available on the grizzlyranchcsd.com website or in the CSD office located in the information center complex at Grizzly Ranch. The application will also provide connection fee information. Once the connection fee is submitted, the CSD will provide a "Will Serve" letter to the county. This letter is a pre-requisite for Plumas County to issue a building permit.

It is the owner's responsibility to obtain the proper permit for the STEP septic tank system installation and ensure their contractor follows the design and installation specifications for the

STEP septic tank system package in accordance with the Grizzly Ranch CSD provided guidelines. The application is available at <http://countyofplumas.com/DocumentCenter/View/17596> The contractor with the proper license will need to be specified on the septic tank application. We have also attached a hard copy of the permit application to this packet for your use. The CSD works closely with Plumas County to ensure both domestic water and wastewater connections are installed correctly in accordance with county building codes and GRCSD specifications. The owner is responsible for running their utility lines from their project to predetermined connection points on each site. At the appropriate time, the CSD will install a water meter for service, usually during construction so the contractor has water available for use. At the completion of construction and sign off by the County GRCSD will perform a final inspection and accept the project as completed.

Owner responsibilities:

The property owner is responsible for all domestic water plumbing from the water meter to the house or business including all internal plumbing and irrigation plumbing devices.

The owner is responsible for the sewer system internally in the house or commercial site to the STEP septic tank. The repair or replacement of the STEP septic tank only is the responsibility of the property owner. The GRCSD is responsible for the operations and maintenance of the STEP septic tank system including the pump and the control system to ensure proper operations. Including the repair and replacement if necessary of the pump and controls as needed. The GRCSD will also be responsible for pumping the septic as necessary to maintain proper solids removal. The property owner will ensure the GRCSD has proper access to the STEP septic tank lids for maintenance and pumping as necessary.

Grizzly Ranch CSD responsibilities:

The CSD is responsible for the water meter and all distribution and treatment in the District's water distribution system.

The CSD is responsible for the maintenance of your septic system. The CSD is responsible for the liquid pumping system which is located inside the septic tank and the control panel which controls the operation of the liquid pumping system. The CSD will also oversee, coordinate and provide pumping for solids built up inside the septic tank. The CSD is responsible for all wastewater/effluent discharge through the District's wastewater/effluent pipeline, to the final wastewater/effluent treatment process.

Grizzly Ranch CSD retrofit process:

In efforts to update the Grizzly Ranch wastewater process, the CSD will be replacing the existing grinder pump effluent systems with STEP septic tank systems. The CSD will assume the responsibility of all costs relating to permitting, material including initial purchase of the septic tank, control panel, liquid pump system, and labor. The CSD will facilitate the process of applying for the Plumas County permit to install the septic tank for the customer. The permit will be in the

property owners name and will need to be signed by the owner as the tank will belong to the property owner after installation. Each location will be retrofitted with a polyethylene septic tank. In certain circumstances, an owner may have the option to upgrade from a polyethylene septic tank to a concrete tank, if the site location will allow for proper access and installation. To upgrade to a concrete septic tank the owner would be responsible for the cost difference in labor and material as compared to the polyethylene tank installation. The homeowner would then assume the responsibility for the replacement or repair of the septic tank only thereafter. The CSD will be responsible for the maintenance of your septic system. The CSD will be responsible for the liquid pumping system which is located inside the septic tank and the control panel which controls the operation of the liquid pumping system. The CSD will also oversee, coordinate, and pumping for the solids built up inside the septic tank. The CSD is responsible for all wastewater/effluent discharge through the District's wastewater/effluent pipeline, to the final wastewater/effluent treatment process.